## Start a Group Chat in Cisco Jabber

Release: 12.0, 12.1, 12.5

You can send a group chat invite to chat with more than one person at a time. Your conversation isn't saved by Cisco Jabber, if you close the chat window, you'll lose the chat history.

## Windows

You can invite around 100 participants to the group chat. You can invite participants to the group chat in one of the following ways:

- Open a chat window with one participant of the group chat. Click 🚢, add participants, and click Start.
- On your Contacts list, select everybody that you want to invite to the group chat. Right-click over the selected names and select Start a group chat.
- On your Contacts list, hover over a group name and click the group chat icon to start a group chat with all of the available participants in the group.
- Select participants from the Contacts or Chats tab, and click the group chat icon that displays when you hover over any of the selected participants.
- For existing 1:1 chats, drag a contact from the Contacts tab into the message content area or the participant list area.

Mac

To create a group chat select one of the following:

- Select two or more people from your contact list and choose the group chat icon.
- In the Chats tab, select the New Chat icon.
- Select the header of the contact group and choose the group chat icon.

In the Start Chat window, enter any additional people you want to invite. Update the topic for the group chat

(Optional) Choose any additional people from the Recent Contacts area. Select Start.



## iPhone, iPad and Android

You can invite around 200 participants to the group chat. You can start a group chat either from the Chats screen or from the Chat window in the following way:

- In the Chats screen, tap <sup>++</sup>, enter the participants in To: field, and tap Done.
- In the chat window, tap +, then tap +, enter the participants in To:, and tap Done.

